



**“SECRETARY OF THE YEAR” AWARD**

**QUALIFICATIONS FOR NOMINATION:**

1. Attended the Indy USBC Annual Membership Meeting? **(Mandatory to win award)**
2. Attended the Indy USBC Officer Seminar? **(yes/no; circle one)**
3. Notified **ALL** team captains of league meetings and notified league members of all Association Meetings.
4. Completed the league application form correctly and submitted it & membership cards and dues within the required time limit. Continued to submit membership cards and dues throughout the season as necessary. Notified Indy USBC of any league member changes, name changes or executive board changes promptly. Also changes to the ending date of the league if there are cancellations due to weather.
5. Kept current league standing sheets. Distributed copies of both league rules and league prize lists to every team captain within 5 weeks after the start of the bowling season.
6. Is familiar with current “Awards and Recognition” Program. Submitted all award applications in a timely manner, including Local, State and National awards, if applicable.
7. Supported and promoted Indy USBC special functions, such as BVL program, local, state, and national, 600 Clubs.
8. Reported **ALL** 1<sup>st</sup> ever 600 and 700 series and encouraged membership into these clubs. (Membership is for female bowlers only)
9. Submitted final average reports as required to the Indy USBC Association.
10. Demonstrates personal efforts to elevate and improve the sport of bowling by participation and actions to better oneself and others through team competition and socializing. Did special things for league members beyond the required duties.

Verification by League President \_\_\_\_\_  
 \_\_\_\_\_  
 (Must be signed by League President)

**NOMINATION ENTRIES MUST BE POSTMARKED NO LATER THAN MAY 1ST**

Name of Nominee \_\_\_\_\_  
 Address \_\_\_\_\_ City/State \_\_\_\_\_ Zip Code \_\_\_\_\_  
 Phone Number \_\_\_\_\_  
 Active League Member of \_\_\_\_\_  
 (League Name and Center)  
 Name of individual submitting nomination and phone number \_\_\_\_\_

**REMARKS: Describe why this individual is deserving of this award (Use reverse side)**

Mail Nomination to: Indy USBC Association  
 Attention: Awards Chairperson  
 Secretary of the Year Award  
 6433 E. Washington Street – Suite 191  
 Indianapolis, IN 46219  
 EMAIL; [indy81879assoc@att.net](mailto:indy81879assoc@att.net)

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